

**Minutes of Crestwood Village Five
Executive Board Workshop
November 14, 2023**

OPEN SESSION:

Ed Kirkwood and Carmine Coppola arrived at 10:40 AM.

- I. Meeting called to order at 10:00 AM with Pledge of Allegiance.
- II. In attendance were Trustees: Betsy Gordon, Karen Pedersen, Nancy Eldridge, Mary Ann Payne, Steve Carroll, Steve Berwanger, Robert Lamb and Cathleen Blackwood, Administrator; Guests: Residents Ed Kirkwood, Carmine Coppola & Juliett Deliberto; CV5 Attorneys: Jamie Spadevecchio & Ron Catelli; Bookkeeper Kelly Crick
- III. Minutes: Betsy Gordon made a motion to approved the minutes of the Executive Workshop Meeting on November 7, 2023, Robert Lamb seconded the motion. All approved.
- IV. Report of Officers:

- A. Treasurer Report: The Ocean First Account (35E Canton rent account) was closed out with \$98,391.03. Money was transferred to the UBS investment account.

V. Administrator Report:

- A. The Ceramic Club presented a quote for a new kiln = \$3,783 (includes delivery). The Ceramic Club has offered \$1,000 toward the purchase if the Board will contribute the balance of \$2,783. The Ceramic Club accumulates fees of \$3 per week. Steve B had technical electrical questions regarding the installation. e.g. direct electrical replacement? 240V's? Cathleen will ask the Ceramics Club to obtain more information on installation requirements. Betsy G made a motion to approve the \$2,783 contribution if the questions are answered satisfactorily, Mary Ann P seconded the motion. All approved the expenditure.
- B. Automatic Unlimited Door Services has submitted a quote of \$19,000 to automate 3 doors in the Clubhouse, 2 rear Main Hall and one by Library. AUD will use existing doors and install a heavy-duty post plate. Awaiting a quote from Door Jockey. Stanley Doors declined submitting a quote.
- C. Main Hall flooring: All American Flooring submitted samples and a quote for the VCT tiles, \$40,000 and \$45,000. J and L Flooring and Lowes will be contacted for samples of VTC and quotes.
- D. The Board of Health visited last week and provided guidelines for installation of a larger sink in the kitchen. The kitchen was approved as it currently exists. Any change, such as a larger sink installation would require a total upgrade, e.g. new commercial dishwasher, 3 sinks installed for washing, rinsing and sterilizing and a hand washing sink. In place of a larger sink, a suggestion was made to replace the faucet in the existing sink area to accommodate large pots. Betsy will discuss with the Residents Club.
- E. Due to extreme high prices, the purchase of a new larger Christmas tree has been tabled until after the holiday. One of the smaller existing Christmas trees will be used for the Holiday Party tree lighting.

- F. The Resident Club had inquired about pickleball, cornhole and shuffleboard in the Clubhouse. Betsy will advise that cornhole and shuffleboard is available. Residents just need to let the office know when they should be set up. Research is being done regarding pickleball courts.

VI. Unfinished Business

- A. Robert L advised that Lavelette pays \$800 per year for movie rights. He will give a contact name to Steve B.
- B. Mary Ann P is working with CV6 regarding Stouts bus schedule. CV6 just signed a new 5-year contract with Stouts. CV5 currently pays Stout \$8,000 per month for the bus service. The Stout contract expires in July 2024. Stout has not yet provided ridership information. Nancy E and Betsy G will use the bus service to observe ridership and routes. The contract will be renegotiated for next year based on need.

Ed Kirkwood and Carmine Coppola departed the meeting at 11:15.

Nancy Eldridge
Secretary