

**Minutes of Crestwood Village Five
Executive Board Workshop
February 6, 2024**

OPEN SESSION:

- I. Meeting called to order at 10:00 AM with Pledge of Allegiance.
- II. In attendance were Trustees: Betsy Gordon, Mary Ann Payne, Steve Carroll, Nancy Eldridge, Steve Berwanger, Robert Lamb, Cathleen Blackwood, Administrator; Absent: Karen Pedersen; Guests: Residents, Ed Kirkwood
- III. Minutes: Betsy G made a motion to accept the Executive Workshop Minutes of January 23, 2023 and Steve C seconded the motion. All Approved.
- IV. Report of Officers:
 - A. President Report:
 1. A Verizon Flyer was received regarding 5G home internet in the Crestwood Villages for \$35 per month with a qualified cell phone plan. Details were requested with no response. Notified Judy Noonan.
 - B. Treasurer Report: The end of January report showed a \$33,336 deficit for a total deficit of \$138,965 for the year. Deficits are an accumulation of legal fees, tree work, grass contract, custodial salaries and pre-paid contracts.
- V. Administrator Report:
 - A. Received two emails from residents asking to extend the hours at the Clubhouse to 9 PM and install a swipe system. This will be discussed at the Open Quarterly Meeting on Feb 12th.
 - B. The Artist Guild would like to hold a Sip and Paint on Saturday, May 11th. A custodian is needed. Nancy E will attend and perform custodian duties. The Guild would also like to hold an Arts and Crafts sale. Board approved the Sip and Paint. More info is needed for the Arts and Crafts sale, e.g. date and times.
 - C. A couch, loveseat and two chairs were purchased for the Clubhouse Lobby. The existing used furniture will be sold if possible.
 - D. Jersey Shore Lawn and Sprinkler provided a quote for \$815 for 2024, 2025 and 2026 for a new 2-zone Wifi timer and for both Fall and Spring start-ups. Repairs fees will be \$74.25 per hour. The sprinkler system is budgeted under Grounds Maintenance.
- VI. New Business:
 - A. Steve B reported:
 1. The President, Treasurer and Administrator will hold a preliminary budget session within the next two weeks to provide information to the Board for discussion.

2. The CPR/First Aid classes will be suspended due to lack of interest.

3. Steve B suggested that the Code of Ethics be signed by all Trustees the week following each election. Board approved.

B. Robert L questioned proposed Bylaw change regarding the number of people per unit. The Bylaw was read and determined to be slightly ambiguous and the proposed change will clarify, not change the Bylaw.

Ed Kirkwood departed the meeting at 11:00 AM

Meeting adjourned at 12:30 PM.

Nancy Eldridge
Secretary