

**Minutes of Crestwood Village Five
Executive Board Workshop
February 20, 2024**

OPEN SESSION:

- I. Meeting called to order at 10:00 AM with Pledge of Allegiance.

- II. In attendance were Trustees: Betsy Gordon, Mary Ann Payne, Steve Carroll, Nancy Eldridge, Steve Berwanger, Cathleen Blackwood, Administrator; Absent: Robert Lamb and Karen Pedersen; Guests: Residents, Ed Kirkwood and Ed White

- III. Betsy G made a motion to accept the minutes of the Open Quarterly Meeting on 12 Feb 2024, Steve B seconded the motion. All approved. Steve C made a motion to accept the minutes of the Executive Workshop on 13 Feb 2024, Mary Ann Payne seconded the motion. All approved.

- IV. Report of Officers:
 - A. President Report:
 1. Positive feedback was received regarding the live streaming of the Quarterly Open Meeting. A request was received for the ability for the on-line viewers to ask questions. An additional iPad may be needed. The process will be tested. The Sergeant at Arms should ensure that the attending residents use a microphone or set up a podium and have them address their questions at the podium.

 2. The Riker bird image has been posted on the Website and the wall as the CV5 mascot. The Board decided to avoid the expense of creating a new logo with the bird.

 - B. Treasurer Report: No changes to the Financial Report of last week. A CD will mature in March 2024 and will be rolled over.

- V. Administrators Report:
 - A. The Property Management Forms have been updated and distributed for Board Review.

 - B. A quote of \$35,000 has been received from KC Signs for a new Electronic Sign. The Resident Club has offered to share in the cost. KC Signs will be invited to make a presentation to the Board of Trustees and the Residents' Club Board. Two additional quotes will be obtained if possible. Steve B will contact Senior Media Services for possible leads.

- VI. Unfinished Business:
 - A. The Floor material has been ordered, no installation date has been set.

b. The changes suggested for a new Website include: fillable forms, interface with the Office TOPS System, Call-blast capabilities and FAQs. The TOPS interface would need to be confirmed before changes are made.

VII. New Business:

A. Dates to remember:

1. HOAs Leadership Meeting at CV5 Clubhouse, 2/21
2. Preliminary Budget drafting meeting 2/23
3. Manchester Community Council Meeting at CV5 Clubhouse, 2/26
4. IT workshops, 3/9
5. Resident Club Dance, 3/1
6. Daylight Savings Time Begins, 3/10
7. Resident Club Meeting, 3/12
8. Flea Market, 3/16

Ed Kirkwood and Ed White departed the meeting at 10:30.

Meeting Adjourned at 12:40 PM.

Nancy Eldridge
Secretary