

**Minutes of Crestwood Village Five
Executive Board Workshop
April 9, 2024**

OPEN SESSION:

I. The Meeting was called to order at 10:00 AM with Pledge of Allegiance.

II. In attendance were Trustees: Mary Ann Payne, Nancy Eldridge, Steve Berwanger, Karen Pedersen, Robert Lamb, Betsy Gordon, Steve Carroll; Administrator Cathleen Blackwood; Guests: Residents - Ed Kirkwood , Mark Poyner, Carmine Coppola

III. Mary Ann P made a Motion to accept the minutes of the Executive Workshop of March 26, 2024, Betsy G seconded the Motion. All approved.

IV. Officer Reports:

A. Treasurer Report: The Deficit remains at \$15,000. Investment CD's will be purchased after the invoices are processed this month.

V. Administrator's Report:

A. John Applegate of John's Landscaping, requested CV5 pay the cost for disposal of leaves and brush at the Ocean County Landfill. A motion was made by Robert L to decline the request for payment for leaf and brush disposal and Steve B seconded the motion. All approved.

B. The new grass cutting schedule does not include 20 cuts as stated in the John's Landscaping Contract. The Board will enforce the contract provisions for 2024. If cuts are not completed, the last payment can be withheld.

VI. Unfinished Business:

A. Kitchen Vent: The Resident club is purchasing a commercial stove/oven with a grill. The new Kitchen vent will be installed over the new stove.

B. The Bus Schedule change is complete and has begun.

C. The CV5 Website update is on hold, while researching if the Office System, TOPS, can be made compatible with the Website.

D. Pickleball: Pickleball is offered inside, twice a week at Village 7, Tuesdays at Village 6 and Thursdays at Village 4 and outside at Bowker Field and is available to all. The Board discussed the availability in nearby Villages and Manchester and the fact that a new floor was just installed. Discussion was opened to the floor.

Ed Kirkwood asked if it could be readdressed in the Fall. The Board agreed. Betsy G made a motion to decline pickleball at CV5 and Steve B seconded the motion. All approved.

E. Budget preparation has begun.

F. Contract Reviews:

1. Stanley Contracting will meet with the Board once a month. A second maintenance worker has started at CV5 Monday - Friday from 8 - 4 PM. Both Maintenance Workers will be supervised by Jessica Sloan.

2. Other contracts will be reviewed prior to renewals.

G. Reserve Study: Since some of the projects on the last Capital Reserve Study have been completed, FWH sent a proposal for an Office Update of the Capital Reserve Study with a cost of \$1550. The proposal will be emailed to the Trustees for review. The CV5 Accountant, Skip Bauer will be asked for help to earmark funds for the projects on the Reserve Study. We would also like to create a general non-earmarked account to handle overs and unders of the earmarked accounts to avoid the borrow/makeup parts of the new law. It will not affect investment funds.

H. Rear Doors: Two bids were received on the rear doors and had not been accepted by the Board. Cathleen will revisit the contractors for new bids.

I. Electrical Panel: Cathleen will begin soliciting bids. The cost of a new panel is a Reserve item and will not affect the budget.

J. Movies: The Resident Club will arrange for the monthly movies. A suggestion was made for Monday nights, however, that may conflict with the Mixed Bocce league on Monday nights.

VII. New Business:

A. Mixed Bocce will begin at 6:00 PM on May 6 and end on August 26. Men's bocce will begin at 6:00 PM on May 7th and end on August 27. Nancy Eldridge is Leader of the Mixed Bocce and Les Eldridge is the Leader of Men's Bocce. There will be no Travel Bocce this year. A Bocce Bash Pizza Party will be held on September 9th.

B. Open Meetings: The next Quarterly Open Meeting and the two Budget meetings will be cast in our private Facebook Group live. Mark Poyner agreed to assist and the office iPad will be used with a tripod. A podium will be used with a microphone for any questions. Residents with questions must state their name and address.

C. Sprinkler System: Jersey Shore Sprinklers has provided a quote of \$4,470 for repair to the damaged sprinkler system in the front of the Clubhouse. All Systems and Johns Landscaping declined submitting quotes.

The repair is a line items in the Capital Reserve Study. Betsy G made a motion to accept the Jersey Shore Sprinkler quote and Mary Ann P seconded the motion. All approved.

D. Nancy Eldridge will be absent at the next meeting. Karen P will take the minutes.

Ed Kirkwood, Mark Poyner and Carmine Coppola departed the meeting at 11:15.

Meeting Adjourned at 12:30.

Nancy Eldridge

Secretary