

**-Minutes of Crestwood Village Five  
Executive Board Workshop  
October 8, 2024**

OPEN SESSION:

- I. The Meeting was called to order at 10:00 AM with Pledge of Allegiance.
- II. In attendance were Trustees: Steve Berwanger, Nancy Eldridge, Steve Carroll, Mary Ann Payne, Ed Kirkwood; Administrator Cathleen Blackwood; Absent: Betsy Gordon, Karen Pedersen; Guests: Resident, Carmine Coppola
- III. Minutes: Mary Ann P made a Motion to accept the minutes of the Executive Workshop of October 1, 2024, Steve B seconded the Motion. All approved.

IV. Officer Reports:

A. President Report:

1. Trinity Solar has not responded to the direct order of no solicitation at Crestwood Village 5. Residents will be advised to obtain a business card from solicitors and report it to the Board for follow-up.
2. Manchester Police Department provided a form to request electronic speed signs. The Board will place alternate signs throughout several streets: Deerfield (incoming from Schoolhouse), Sunset (incoming from Penwood), Milford (incoming from Deerfield), Canton (incoming from Wranglebrook), Penwood (incoming from Schoolhouse).
3. Quotes were solicited but not received yet, from Swift and Top Coat for the road project.

B. Treasurer Report:

1. The end of September financial report shows a surplus of \$400. Expenses are pro-rated over the year and surplus and deficits will vary.
2. Three CD purchases have settled and accruing interest.
3. The End of Year was closed out, journal entries have been made. Funds have been transferred from deferred maintenance to operating account to fund repairs.

V. Administrator Report:

- A. The underground installation is complete on Greenleaf.
- B. Sticks Alive exercise program will begin in December on Wednesdays at 10:00 AM at \$5 per class.

VI. Unfinished business:

A. Steve C received quotes for carpeting in the clubhouse. Board will discuss at the next meeting.

B. Mary Ann P will discuss the Shop Rite route with Stouts. Complaints have been received about the length of the stop.

C. Nancy reported on Firewise:-

1. Steve B and Nancy E signed an agreement with the NJ State Firewise for the \$4,200 grant.

2. The Firewise Committee would like to set up a Community Cleanup of the Common Areas on November 2nd (brush pickup is November 7th). Lowes will once again provide a volunteer clean up crew and the NJ Sea Cadets will provide a volunteer clean-up crew. Nancy E will arrange a lunch for the volunteers. The Board approved.

3. Firewise Night will be on November 13th at the CV5 Clubhouse. The Residents Club will provide snacks and beverages. Speakers will include: NJ Firewise Representatives, Ocean County Emergency Management, Manchester Emergency Services, and Manchester Fire Chief. Smokey will make an appearance.

Carmine Coppola departed the meeting at 11:00 AM.

Meeting adjourned at 11:30.

Nancy Eldridge  
Secretary