

**Minutes of Crestwood Village Five  
Executive Board Workshop  
January 7, 2025**

OPEN SESSION:

- I. The Meeting was called to order at 10:00 AM with Pledge of Allegiance.
- II. In attendance were Trustees: Nancy Eldridge, Steve Carroll, Mary Ann Payne, Ed Kirkwood, Betsy Gordon, Karen Pedersen; Absent: Steve Berwanger; Cathleen Blackwood, Administrator; Guest Resident: Mark Poyner
- III. Minutes: Betsy G made a Motion to accept the minutes of the Executive Workshop of December 17, 2024, Ed K seconded the Motion. All approved.

IV. Officer Reports:

A. President Report:

- 1. The kitchen exhaust project has begun and should be finished by Jan 15<sup>th</sup>.
- 2. The Electric Generator will be serviced the end of January.
- 3. Ice melt is sold from the office at \$8 per bag. It can be delivered by maintenance, but must be paid in advance.
- 4. Carpet will be installed in the office (with coordination of IT) in mid-January.
- 5. The Veterans pictures have been downloaded onto the Ipad.
- 6. A reminder will be posted in the Hilltopics regarding the Manchester Township Mandate on house numbers being displayed.
- 7. A motion was made by Ed K to accept the 1-year warrantee for Automatic Doors Unlimited. Steve C seconded the motion. All approved.
- 8. An invoice was received for replacement signs at all entrances, totaling \$5971 (14 signs at \$400 each). A motion was made by Karen P to accept the invoice, Mary Ann Payne seconded the motion. Betsy recused and Karen P, Maryann P, Ed K, Steve C, and Nancy Eldridge approved.

B. Treasurer Report: No change to financial reports.

V. Trustee Reports:

- A. Betsy reported that salting was done. She will re-check after lunch.
- B. Nancy E reported that Firewise requested an email to confirm Steve Carroll is the Treasurer of CV5. Steve Berwanger will send the email.  
Mark Poyner departed the meeting at 10:20.

Meeting adjourned at 12:00 PM.

Nancy Eldridge  
Secretary