

**Minutes of Crestwood Village Five  
Executive Board Workshop  
July 15, 2025**

OPEN SESSION:

- I. The Meeting was called to order at 10:00 AM with Pledge of Allegiance.
  
- II. In attendance were Trustees: Nancy Eldridge, Ed Kirkwood, Steve Berwanger, Betsy Gordon, Steve Carroll, Mary Ann Payne; Administrator Cathleen Blackwood; Guests: Gerald Gontarz, Carmine Coppola, Mark Poyner
  
- III. Minutes: Betsy G made a Motion to accept the minutes of the Executive Workshop of July 1, 2025, Ed Kirkwood seconded the Motion. All approved.

IV. Officer Reports:

A. President Report:

1. Complaints were received regarding speeding in CV5, also Stop signs being ignored. CV5 is on a waiting list for the next Speed tracker equipment from Manchester Township.

B Treasurer Report:

1. The annual audit has begun for the Fiscal Year Ending June 30, 2025.
  
2. Two Treasury Bills have been rolled over for another 30 days with 4.1% interest.

V. Trustee Reports:

A. Mary Ann P distributed a draft of a New Bus Schedule. Stout's has prepared a proposal for the bus issues submitted by the CV 2 – 7 Bus Committee. Two buses will be shared between the six Villages. A new contract will be drawn up for each participating Village with a start date of September 1, 2025. The new proposal will save over \$3,000 per month. The new bus schedule will be posted in the Hilltopics, the CV5 Website and at the August Open Meeting, after the contracts are signed. CV5 riders will call the office to reserve a seat, 2 days prior to the trip. Riders will be picked up at their homes.

Questions:

1. Mark Poyner: Great Job! Will there be a list of Churches? R/No, the Rider will identify the church.
2. Mark Poyner: What does CV1 pay for their own bus service. R/Unknown. However, they are responsible for insurance, salaries and purchase and maintenance of their bus.
3. Mark Poyner: What happens if contract costs are lower than the budgeted amount. Do residents get a refund of the surplus? R/ No, because other expenses could be higher during the budget year. If there is a surplus it will be taken into consideration for the next budget year.

4. Carmine Coppola: The surplus needs to be communicated to the residents. R/ Yes, Residents will be advised of any surpluses at the end of the budget year.
5. Mark Poyner: Can residents see the Financial Reports: R/ Yes, they are posted on the Bulletin Board.

VI , Administrator Report:

A. A new door will be installed to the Bingo Cashier Room.

B. Electric issues:

1. The electric breakers are tripping in the Clubhouse parking lot. Drehouse Electric has determined it is the timer.

2. Joe Barr Electric has been contacted to update his previous estimate for a new panel.

C. Three bids are out for powerwashing the Clubhouse and sidewalks. Work should be started by July 25 or 26. Stripes for curbs and steps will be painted.

D. Nancy E made a motion to research an alarm and swipe system for the Clubhouse. Betsy Gordon seconded the Motion. All approved. Cathleen B and Steve C will research.

Guests departed the meeting.

Meeting adjourned at 12:30 PM.

Nancy Eldridge  
Secretary